

Sanitary District # 1 – Town of Lyndon

Commissioner’s Meeting Minutes of 12-10-09

1. Meeting began at 9:50 A.M. (Delay due to snow)
2. Dispensed with Pledge – no flag in meeting room
3. Confirmation of Meeting Posting:
 - i. Monday, December 7th, at Lyndon Town hall and Lyndon Web Site,
 - ii. Monday, December 7th, at Marshall’s Gas & Goods, Cascade & U.S. Post Office at Cascade
 - iii. Sunday, December 6th, sent agenda/notice via email to Plymouth Review
4. Roll Call – all commissioners present: Ray Zimmermann, Dave Triebensee, Jim Weigel.
5. Minutes from October 9, 2009 – Motion by Triebensee to accept minutes as published and dispense with reading of minutes; seconded by Zimmermann. All Approved
6. Public Concerns – no one in attendance(except Town staff) ; therefore, no concerns voiced.
7. Harbor Lights Project
 - **Current Status** – project is substantially complete with the exception of punch list items. Payout made to Dorner in the amount of \$66,509 and to Strategic Municipal Services in the amount of \$4,621. Rough estimate of remaining payouts is \$10,000 - \$14,000.
 - **Authorize District to renew application for Clean Water Funding** – though the District has a commitment from the State to provide long term financing, the Board elected to renew and submit its Intent to Apply (ITA) to Clean Water Funding Program(CWFP). The long term funds will be requested early in 2010 once all project payouts have been completed. The reapplication is intended to solidify the District’s position for financing with the State. **Resolution 2009-7** (renewing application for financing) was adopted by roll call vote. Motion to adopt by Triebensee; seconded by Weigel, unanimous approval by roll call vote: Zimmerman – Aye; Triebensee – Aye; Weigel – Aye.
8. District Finances
 - **ERU’s for 2010** – 152 ERU’s were billed by Cascade during 2009. Letter sent to Cascade by Zimmermann specifying 150 ERU count for 2010: Two residences added – Gudex and Gruber; 4 ERU’s eliminated at Larson’s. Lonny Schneider (for Cascade) inspected the elimination of 4 trailer hookups at Larson’s.
 - **Apparent success of lateral fix performed December 2008** – the faulty lateral on Harbor Lights Road was fixed in December 2008 at a cost of \$1,343. Pumpage from Lift Station #1 through November is already 700,000 gallons less than 2008 for a processing savings of \$1,975. The repair has clearly paid for itself already
 - **Delinquencies applied to property taxes** – 9 user’s delinquent amounts were applied to the property taxes for a total amount outstanding of \$3,860.
 - **2009 Income & Expense** – current projection for 2009 shows income exceeding expenses and budgeted reserves contribution by approximately \$11,500. Amounts budgeted for lift station repairs were unused and processing costs paid to Cascade were down due to less volume flow. The excess funds will be applied to reserves.
 - **Preliminary 2010 budget discussion** – debt service and depreciation associated with the Harbor Lights Project will begin in 2010. This will add approximately \$12,500 to expenses. With this addition, the preliminary budget shows expenses in excess of revenue by \$5,500. Discussion included the possibility of eliminating any budget dollars for potential lift station repairs, relying on the extra reserves achieved in 2009 as the safety net in the event that repairs are necessary. We will continue to work on the budget preparation for 2010 with a goal of avoiding any rate increase.
9. Old Business
 - **District Ordinance Status** – no further progress; Zimmermann to contact District’s attorney to resume work.
 - **Notification to Landlords regarding future billing** – the three landlord/property owner’s were notified via certified mail that bills would be sent to them beginning with the 4th quarter 2009 bill to be mailed in January.
 - **Stokdyk pumping facility status** – no action

10. New Business

- **District Population** – as a result of prior review of individual residence records by the commissioners, the year round residency has been determined to be 190.

11. Adjournment – Triebensee moved to adjourn; seconded by Weigel – all in favor, meeting adjourned at 10:32

Respectfully submitted,

Ray Zimmermann, Chairman
December 13, 2009